

Environmental Health Department**Memorandum**

To: Julie Stallabrass

From: John Wilson
JW/202130

Date 1st December, 2011

**Licensing Act 2003: Application for Premises Licence.
St Mary's Community Hall, Church Lane, Sawston**

The Community Hall is situated in a village location close to residential accommodation. The Hall has operated without any formal complaints being received over the last year. However, I do have concerns relating to noise from the premises and I would recommend that the following conditions be attached to the licence, if granted, for the prevention of public nuisance:

1. A clear, prominent and legible notice shall be placed adjacent to all exits requesting patrons to respect the needs of local residents and to leave the premises and the area quietly.
2. All doors and windows shall be kept shut to the Main Hall (except for ingress and egress) during licensed entertainment events.
3. A member of the Management Committee or other designated Officer should check the area adjacent to nearby residential buildings during Licensed Entertainment Events, to ensure that amplified music would not be audible inside those dwellings with their windows open for normal ventilation.
4. A contact telephone number for a member of the Management Committee or other designated Officer should be displayed at the entrance to the Premises during Licensed Entertainment Events.

I have spoken to the Supervisor of the Premises who is in agreement with these suggested conditions.

Having regard to the previous history of the premises and the intended use of the Community Hall, I do not intend to set any further conditions relating to Public Nuisance. However, should justified complaints arise in the future then I would wish to evoke my right to have the Licence variation reviewed.

John Wilson
Divisional Environmental Health Officer